



# TAMWORTH REGIONAL COUNCIL

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **Meeting of Tamworth Regional Council** will be held in the **Council Chambers, Lands Building, Nemingha Room, 25-27 Fitzroy Street, Tamworth**, commencing at **6.30pm**.

## ORDINARY COUNCIL AGENDA

**9 MAY 2023**

**PAUL BENNETT  
GENERAL MANAGER**

---



## Order of Business

ITEM	SUBJECT	PAGE NO
1	APOLOGIES AND LEAVE OF ABSENCE .....	5
2	COMMUNITY CONSULTATION.....	5
3	MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL.....	5
4	DISCLOSURE OF INTEREST .....	5
5	MAYORAL MINUTE .....	5
6	NOTICE OF MOTION .....	5
<b>OPEN COUNCIL REPORTS</b>		<b>5</b>
7	<b>ENVIRONMENT AND PLANNING</b> .....	<b>5</b>
8	<b>INFRASTRUCTURE AND SERVICES</b> .....	<b>6</b>
8.1	TAMWORTH ADVENTURE POOL - PRELIMINARY DESIGN AND PLANNING APPROVAL FUNDING.....	6
8.2	URBAN STREET TREE MANAGEMENT PLAN ADVISORY GROUP - 20 MARCH 2023 MINUTES.....	12
	<b>2 ANNEXURES ATTACHED</b>	
8.3	NEW DUNGOWAN PIPELINE - RENEWAL OF EXISTING PIPELINE .....	13
	<b>1 ENCLOSURES ENCLOSED</b>	
9	<b>GOVERNANCE, STRATEGY AND FINANCE</b> .....	<b>18</b>
9.1	PLACE MANAGEMENT AND SECTION 355 COMMITTEE ACTIVITIES .....	18
	<b>1 ANNEXURES ATTACHED</b>	
9.2	TAMWORTH REGIONAL LOCAL TRAFFIC COMMITTEE GENERAL MEETING - 1 MARCH AND 5 APRIL 2023 .....	23
	<b>3 ANNEXURES ATTACHED</b>	
	<b>1 ENCLOSURES ENCLOSED</b>	
9.3	AMENDMENT TO THE ORDINARY COUNCIL MEETING SCHEDULE FOR TUESDAY, 27 JUNE 2023.....	29
9.4	INTEGRATED PLANNING AND REPORTING - EXHIBITION OF DRAFT OUR ANNUAL PLAN AND BUDGET 2023/2024 .....	31
	<b>4 ANNEXURES ATTACHED</b>	
10	<b>COMMUNITY SERVICES</b> .....	<b>35</b>
10.1	TAMWORTH REGIONAL YOUTH COUNCIL - MINUTES OF THE ORDINARY MEETINGS HELD ON 30 MARCH 2023 AND 27 APRIL 2023 .....	35
	<b>3 ANNEXURES ATTACHED</b>	
11	<b>REPORTS TO BE CONSIDERED IN CLOSED COUNCIL</b> .....	<b>38</b>
	TAMWORTH REGIONAL AIRPORT - VIVA ENERGY AUSTRALIA PTY LTD LEASE .....	38

FURTHER LEASE EXTENSION 284 GIDLEY APPLEBY ROAD .....	39
SHORT TERM LOGISTICS CONTRACT TRANSPORTING OF KERBSIDE RECYCLABLES.....	39
TENDER T083-2023 – ARCADIA LEAD-IN TRUNK SEWERMAIN AND WATERMAIN – STAGE 140	
NEW DUNGOWAN PIPELINE - CROSS PARK WATER CONNECTIONS .....	40
NEW DUNGOWAN PIPELINE - RAW WATER SUPPLY AGREEMENT FOR NEW WATER CONNECTIONS.....	41
CORPORATE PARTNERSHIP AGREEMENT WITH TAMWORTH BUSINESS CHAMBER.....	41
STAND TALL FEE WAIVER .....	42
CITY VS COUNTRY BOXING TOURNAMENT SPORT EVENT SUBSIDISATION APPLICATION ....	43

## Council

Meeting Date: 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month commencing at 6:30pm.

Matters determined by Ordinary meetings will include all those non-delegable functions identified in Section 377 of the Local Government Act as follows:

- *“the appointment of a general manager*
- *the making of a rate*
- *a determination under section 549 as to the levying of a rate*
- *the making of a charge*
- *the fixing of a fee*
- *the borrowing of money*
- *the voting of money for expenditure on its works, services or operations*
- *the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)*
- *the acceptance of tenders which are required under this Act to be invited by the council*
- *the adoption of an operational plan under section 405*
- *the adoption of a financial statement included in an annual financial report*
- *a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6*
- *the fixing of an amount or rate for the carrying out by the council of work on private land*
- *the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work*
- *the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the [Environmental Planning and Assessment Act 1979](#)*
- *the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194*
- *a decision under section 356 to contribute money or otherwise grant financial assistance to persons*
- *the making of an application, or the giving of a notice, to the Governor or Minister*
- *this power of delegation*
- *any function under this or any other Act that is expressly required to be exercised by resolution of the council.”*

Other matters and functions determined by Ordinary Council Meetings will include:

- *Notices of Motion*
- *Notices of Motion of Rescission*
- *Council Elections, Polls, Constitutional Referendums and Public Hearings/Inquiries*
- *Ministerial Committees and Inquiries*
- *Mayor and Councillors Annual Fees*
- *Payment of Expenses and Provision of Facilities to Mayor and Councillors*
- *Local Government Remuneration Tribunal*
- *Local Government Boundaries*
- *NSW Ombudsman*
- *Administrative Decisions Tribunal*
- *Delegation of Functions by the Minister*
- *Delegation of Functions to General Manager and Principal Committees*
- *Organisation Structure*
- *Code of Conduct*
- *Code of Meeting Practice*
- *Honesty and Disclosure of Interests*
- *Access to Information*
- *Protection of Privacy*
- *Enforcement Functions (statutory breaches/prosecutions/recovery of rates)*
- *Dispute Resolution*
- *Council Land and Property Development*
- *Annual Financial Reports, Auditors Reports, Annual Reports and Statement of the Environment Reports*
- *Performance of the General Manager*
- *Equal Employment Opportunity*
- *Powers of Entry*
- *Liability and Insurance*
- *Membership of Organisations*

**Membership:** All Councillors  
**Quorum:** Five members  
**Chairperson:** The Mayor  
**Deputy Chairperson:** The Deputy Mayor

## Community Consultation Policy

The first 30 minutes of Open Council Meetings is available for members of the Public to address the Council Meeting or submit questions either verbally or in writing, on matters INCLUDED in the Business Paper for the Meeting.

Members of the public will be permitted a maximum of three minutes to address the Council Meeting. An extension of time may be granted if deemed necessary.

Members of the public seeking to represent or speak on behalf of a third party must satisfy the Council or Committee Meeting that he or she has the authority to represent or speak on behalf of the third party.

Members of the public wishing to address Council Meetings are requested to contact Council either by telephone, in person or online prior to 4:30pm the day prior to the Meeting to address the Council Meeting. Persons not registered to speak will not be able to address Council at the Meeting.

Council will only permit three speakers in support and three speakers in opposition to a recommendation contained in the Business Paper. If there are more than three speakers, Council's Governance division will contact all registered speakers to determine who will address Council. In relation to a Development Application, the applicant will be reserved a position to speak.

Members of the public will not be permitted to raise matters or provide information which involves:

- personnel matters concerning particular individuals (other than Councillors);
- personal hardship of any resident or ratepayer;
- information that would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;
- Commercial information of a confidential nature that would, if disclosed:
  - prejudice the commercial position of the person who supplied it, or
  - confer a commercial advantage on a competitor of the Council; or
  - reveal a trade secret;
- information that would, if disclosed prejudice the maintenance of law;
- matters affecting the security of the Council, Councillors, Council staff or Council property;
- advice concerning litigation or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;
- information concerning the nature and location of a place or an item of Aboriginal significance on community land;
- alleged contraventions of any Code of Conduct requirements applicable under Section 440; or
- on balance, be contrary to the public interest.

Members of the public will not be permitted to use Community Consultation to abuse, vilify, insult, threaten, intimidate or harass Councillors, Council staff or other members of the public. Conduct of this nature will be deemed to be an act of disorder and the person engaging in such behaviour will be ruled out of the order and may be expelled.

### **Disclosure of Political Donations or Gifts**

If you have made a relevant planning application to Council which is listed for determination on the Council Business Paper you must disclose any political donation or gift made to any councillor or employee of the Council within the period commencing two years before the application is made and ending when the application is determined (Section 147(4) Environmental Planning and Assessment Act 1979).

If you have made a relevant public submission to Council in relation to a relevant planning application which is listed for determination on the Council Business Paper you must disclose any political donation or gifts made to any councillor or employee of the Council by you as the person making the submission or any associate within the period commencing two years before the submission is made and ending when the application is determined (Section 147(5) Environmental Planning and Assessment Act 1979).

## **AGENDA**

- 1 APOLOGIES AND LEAVE OF ABSENCE**
- 2 COMMUNITY CONSULTATION**
- 3 MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL**

### **RECOMMENDATION**

*That the Minutes of the Ordinary Meeting held on Tuesday, 11 April 2023, copies of which were circulated be taken as read and confirmed as a correct record of the proceedings of the Meeting.*

### **4 DISCLOSURE OF INTEREST**

Pecuniary Interest

Non Pecuniary Conflict of Interest

Political Donations

### **5 MAYORAL MINUTE**

Nil

### **6 NOTICE OF MOTION**

Nil

### **OPEN COUNCIL REPORTS**

### **7 ENVIRONMENT AND PLANNING**

Nil

## **8 INFRASTRUCTURE AND SERVICES**

### **8.1 TAMWORTH ADVENTURE POOL - PRELIMINARY DESIGN AND PLANNING APPROVAL FUNDING**

**DIRECTORATE:** REGIONAL SERVICES  
**AUTHOR:** Callum Fletcher, Senior Project Engineer  
Sam Eriksson, Sports and Recreation Strategy Officer

#### **RECOMMENDATION**

*That in relation to the report “Tamworth Adventure Pool - Preliminary Design and Planning Approval Funding”, Council:*

- (i) approve the allocation of \$100,000 from the Regional Development Fund to fund preliminary design activities and planning approval applications; and*
- (ii) authorise the General Manager to act as the landowner for planning approval applications, clarifications, and approvals associated with the project.*

#### **SUMMARY**

This report seeks Council’s approval to fund preliminary design activities for the Tamworth Adventure Pool to allow environmental and planning applications to be submitted for assessment. These preliminary design activities and proposed planning approvals will allow the project to take full advantage of external funding opportunities by providing a ‘shovel ready’ project with planning approval, allowing detailed construction cost estimates to be refined, and providing construction contractors with a detailed project design proposal to implement.

#### **COMMENTARY**

##### **Background**

The successful planning and delivery of a range of inclusive, attractive and accessible recreation opportunities in the Tamworth Central Business District (CBD) is considered critical to meet the forecast growth identified in Blueprint 100.

The proposed Tamworth Adventure Pool (TAP) will involve the redevelopment of the existing Tamworth Olympic Swimming Pool site, with a recreational body of water and supporting (active and passive) recreational activities and facilities.

The Tamworth Adventure Pool will provide a range of year-round recreation activities and will complement the attractiveness and use of Council’s premier park (Bi-Centennial Park). The TAP will also complement the network of aquatic facilities in the Tamworth Local Government Area.

The proposed facility design includes the following, subject to amendment through the consultation, planning and detailed design process:

- 1,500m<sup>2</sup> primary lagoon water body – this body of water will be a free form lagoon style open water body with three key primary functions; casual swimming, water play, and lap swimming. It will have various depth zones, including beach entries (zero-depth), that are designed to service different age groups and ensure broad accessibility. Natural and artificial shade will be incorporated into this design to limit exposure to the sun by users. The design ensures access to the water by those of varying abilities and clear site lines for lifesavers and parents;



- water splash play area – the water splash play area will be a zero-depth water play area designed to have separate zones catering for different age groups. A key functionality of this area is the infrastructure’s usability both dry and wet, resulting in year-round use;
- change room facilities – community change rooms will offer facility users amenities such as showers and toilets within the precinct. The change rooms will be designed with accessibility in mind to ensure usability by the entire community;
- Café – a café will service the precinct with the primary function of offering customers quality food and beverages;
- plant and water treatment equipment – the water body will be maintained by an onsite plant and water treatment system in one built form;
- social and recreation spaces – the precinct will be activated with numerous social and recreation spaces. This will include high quality turfed areas and extensive garden beds, seating and social spaces for a range of gathering functions, BBQ's, provision of shade through shade sails and mature trees, and accessible footpaths. The design of the footpaths within the facility, providing access and circulation, are pivotal to the year-round success of this facility; and
- ancillary infrastructure – the precinct will be embellished with ancillary infrastructure such as water fountains, lighting, bins, fencing, public art, and bike racks.

This project vision is underpinned by addressing the following four key guiding principles:

- 1) visible and iconic;
- 2) integrated and unique;
- 3) inclusive and welcoming; and
- 4) adaptable and activated.

Design of the TAP is proposed to be in accordance with the Government Architect of NSW Better Placed Design Policy.

Current concept proposals and artist impressions of the TAP are provided in figures 1-3 below. The proposal will evolve throughout the preliminary design process in order to comply with relevant guidelines and standards, noting that these include both statutory requirements and recommendations from authorised agencies, e.g. risk assessment from Royal Life Saving Society of Australia. As such, the final proposals may differ from those provided in the figures below.



Figure 1 – Concept proposal option for the Lagoon



Figure 2 – Artist impression of the TAP



Figure 3 – Artist impression of the TAP

### **Planning Approval Pathway**

The development of the TAP requires the submission of a Development Application. In this instance the regional scale of the TAP will trigger the need for a Regional Development Consent. Regional development is defined in Schedule 7 of the State Environmental Planning Policy (State and Regional Development) 2011 and includes development with a capital investment value over \$5 million which is Council related.

A regional development needs to be notified and assessed by Council and then determined by the relevant Regional Planning Panel (RPP) outside of Sydney.

Funding deadlines for state or federal funding streams associated with these types of developments usually include milestones requiring onsite works commencement within 12 months of executing the funding deed and works completion usually within 12-24 months thereafter. These timeframes may be difficult to achieve should the development consent process be lengthy. That is, greater than 12 months, which is possible given the consent needs to go through Council and the RPP collectively.

### **Preliminary Design Activities**

To submit a development application, preliminary investigations and design work is required to be undertaken in order to progress the facility proposal and provide accurate information to the planning authority.

The proposal involves a tender to engage a lead designer (architect) to progress the design to a 20% detailed design stage with input from their sub-consultants as required, including hydraulic/structural/electrical engineers and compliance consultants.

Council's contract with the architect is intended to include provision to expand their scope to progress the design to a 90% detailed design stage should full project funding be obtained. This would then allow a further tender to be advertised for a contractor to finalise the remaining design and construct the facility.

Council has already engaged Otium Planning Group as the project leisure consultant for the TRAC and they will also assist with ensuring the functional components of the TAP are in line with industry standards and with the expectations of the Community.

### **Project Benefit**

By progressing preliminary design and approval activities to achieve a 'shovel ready' project, Council is able to demonstrate a commitment to the project that can be leveraged when applying for external funding support to construct the TAP.

### **Tamworth Aquatic Strategy and Consultation**

Part of Tamworth's Aquatic Strategy for several years has been the construction of a specialist aquatic facility within the Northern Inland Centre of Sporting Excellence (NICSE) near the Sports Dome and hockey facility. This aquatic facility, referred to as the Tamworth Regional Aquatic Centre (TRAC) is intended to include an indoor 50m pool, other water bodies, and supporting aquatic and non-aquatic infrastructure, and commercial facilities.

The development of the TAP is independent of the development of the TRAC, however both projects form part of the overall strategy for aquatics within Tamworth.

This strategy has been developed through community consultation in 2018 and 2022 as outlined within the Community Consultation section of this report.

#### **(a) Policy Implications**

Nil

#### **(b) Financial Implications**

\$100,000 is requested to be allocated from the Regional Development Fund.

\$150,000 has previously been allocated to the project from the Civil Construction Reserve. At the time (October 2022) this amount was estimated to be sufficient to complete the preliminary design/investigation to allow a submission for planning approval. However, based on advice since from Otium Planning Group, the full design and consultancy cost of the TAP is now estimated to be in the order of \$725,000. The estimate to engage the architect/designer to complete a 20% design is \$150,000.

By only completing a 20% design at this stage, this cost (\$725,000) is significantly reduced to allow preliminary planning to be undertaken

The preliminary budget is noted as:

- project management and Council staff costs - \$20,000;
- topographical survey - \$5,000;
- geotechnical consultant - \$15,000;
- Royal Life Saving Society NSW assessments - \$5,000;
- leisure consultant support - \$10,000;
- environmental and planning consultants - \$25,000;

- architect/designer and sub-consultants - \$150,000; and
- preliminary contingency - \$20,000.

**(c) Legal Implications**

Nil

**(d) Community Consultation**

In the last quarter of 2018 Council undertook extensive community consultation regarding the then proposed TRAC, wholly located within NICSE. A total of 1,289 respondents completed the online survey and a further 9 submitted written response. Key results from the survey included:

- 93% of respondents rated a new facility as ‘very important’ or ‘somewhat important’;
- 90% of respondents want to see both indoor and outdoor pools in a new facility;
- 1,044 respondents asked for a children’s leisure and splash play area;
- in order of priority, at a new facility, people also wanted to see;
  - outdoor grassed area;
  - cafe;
  - splash park;
- the top three obstacles to using the proposed facility were;
  - distance and location (of proposed TRAC at the NICSE);
  - access (location out of the CBD and public transport); and
  - entry cost to the facility.

Noting the above obstacles, further concepts were developed to address the aquatic needs of the region. In November 2022 Council relaunched communication with the community regarding aquatics within the Tamworth region. This campaign included information on a revised TRAC model and introduced the TAP concept. The information clearly detailed TAP’s alignment with Blueprint 100 and how this also project addressed the obstacles identified by the community in the 2018 consultation. During this information period, Council received 92 letters/emails, with the majority of the correspondence specifically relating to the TAP and being in support of the project. The concept of a body of water located in the CBD and the provision of lap swimming were well supported.

In terms of community consultation during the Development Application process for the TAP, Council should note that a 28 day public notification/exhibition period will be required in accordance with Council’s recently adopted “Managing Conflict of Interest in Council Related Development Applications Policy”.

**(e) Delivery Program Objective/Strategy**

Focus Area 2 – A Liveable Built Environment

---

## 8.2 URBAN STREET TREE MANAGEMENT PLAN ADVISORY GROUP - 20 MARCH 2023 MINUTES

**DIRECTORATE:** REGIONAL SERVICES  
**AUTHOR:** Paul Kelly, Manager - Sports and Recreation

**2 ANNEXURES ATTACHED**

### RECOMMENDATION

*That in relation to the report “Urban Street Tree Management Plan Advisory Group - 20 March 2023 Minutes”, Council receive and note the minutes from the Urban Street Tree Management Plan Advisory Group.*

### SUMMARY

The purpose of this report is to present the minutes from the 20 March 2023 meeting of the Urban Street Tree Management Plan Advisory Group (the Advisory Group) and note the key outcomes of the meeting.

### COMMENTARY

The Advisory Group was created to support Tamworth Regional Council (Council) with the greening and cooling of the region through the advancement of tree plantings across the Local Government area (LGA).

On 20 March 2023, the Advisory Group met for its regular meeting. Minutes from the meeting are **ATTACHED**, refer **ANNEXURE 1**. Key discussion items of the meeting included:

#### 2023 Autumn Greening Strategy

The updated Greening Strategy which is **ATTACHED**, refer **ANNEXURE 2** was presented. The focus of this updated 2023 Greening Strategy was to move a number of plantings from spring to autumn to reduce the reliance on watering and care. This has seen eight locations being moved to autumn, increasing the planting from approximately 200 trees to a total of approximately 1,100 trees.

#### 2023 Winter Greening Strategy

The planting of 11 English Oaks within King George V Avenue was added to the Winter Greening Strategy as an action item, which came from the recent King George V Avenue Working Group meeting.

#### General Business

A request has been received regarding the planting of trees in Kootingal Skate Park. This will be added to the 2024 Greening Strategy.

Councillor Marc Sutherland raised whether there was any scope for the planting of smaller shrubs around retaining walls and gardens to generally improve parks across the LGA.

A recent project being run by Council’s Compliance team will see screen plantings used to reduce graffiti at several locations within Tamworth.

#### (a) Policy Implications

Nil

#### (b) Financial Implications

Nil

**(c) Legal Implications**

Nil

**(d) Community Consultation**

The Urban Street Tree Management Plan Advisory Group is comprised of members of the community.

**(e) Delivery Program Objective/Strategy**

Focus Area 2 – A liveable built environment

---

**8.3 NEW DUNGOWAN PIPELINE - RENEWAL OF EXISTING PIPELINE**

**DIRECTORATE: WATER AND WASTE**

**AUTHOR: Daniel Coe, Manager - Water and Environmental Operations**

**1 ENCLOSURES ENCLOSED**

**RECOMMENDATION**

*That in relation to the report “New Dungowan Pipeline - Renewal of Existing Pipeline”, Council:*

- (i) receive and note the report; and*
- (ii) agree to the request from Water Infrastructure NSW and authorise the General Manager to approve Water Infrastructure NSW’s head contractor, MPC Kinetic Group Pty Ltd and any of its subcontractors to access the land required to undertake the planned works pursuant to Council’s powers under section 191A of the Local Government Act 1993, on the basis that the works to be undertaken are part of a water supply work that the Council is authorised to undertake.*

**SUMMARY**

Councillors would be aware that construction of the first stage of the new Dungowan Pipeline, referred to as Stage 1 or ‘Early Works’ is underway and approaching completion. As part of the project, any existing water connections to the Dungowan Pipeline must continue to be supplied water. Whilst a number of existing water connections can be serviced directly from the new pipeline, the new pipeline alignment does not make it possible to service all existing water connections. To provide water to these properties, the construction plan is to install a smaller diameter pipeline (160mm polyethylene pipe) inside the existing Dungowan Pipeline. As this part of the project involves the renewal of an existing Council asset, Water Infrastructure NSW has requested Council’s approval and consent to work on the asset and to be delegated access permissions under the Local Government Act 1993. The purpose of this report is to seek Council direction in relation to this matter.

**COMMENTARY**

As Councillors would be aware, construction of the new Dungowan Pipeline, as part of the proposed new Dungowan Dam project has commenced with the Pipeline project on schedule for completion in mid-2023. The first stage of construction, also known as Stage 1 or ‘Early Works’ is from the Calala Water Treatment Plant to the point where the Chaffey Dam Pipeline meets the existing Dungowan Pipeline at the Dungowan Recreation Ground.

As part of the project, any existing water connections to the Dungowan Pipeline must continue to be supplied water. Whilst a number of existing water connections could be serviced directly from the new pipeline, the new pipeline alignment does not make it possible to service all existing water connections. To provide water to these properties, the construction plan is to install a smaller diameter pipeline (160mm polyethylene pipe) inside the existing Dungowan Pipeline. The purpose of this pipeline is to supply existing customers with an ongoing water supply fed from the new pipeline, i.e., supply water to existing customers that are to be located a significant distance from the new pipeline. There are number of benefits for Council in relation to this including:

- the existing Dungowan Pipeline will be renewed with a new and smaller diameter pipeline which will significantly reduce future operational and maintenance costs; and
- Council maintains its current level of water supply service to customers. The smaller diameter pipeline will also ensure water is not stagnant when supplied to customers which will maintain a similar level of water service to existing.

During the initial design for the project, the smaller diameter pipeline was to be installed inside approximately 15.2 kilometres of the existing pipeline to service existing connections, initially thought to not be able to be serviced from the new pipeline. Through further consultation with Water Infrastructure NSW (WINSW), the design of the renewal of the existing pipeline has been substantially reduced to save on both the initial costs of the project and ongoing operation and maintenance costs for Council as the pipeline owner operator into the future.

In early pipeline design reviews, this length was reduced to approximately 6.6 kilometres and limited to the area shown in the plan below, with the new pipeline alignment shown in blue and with the existing pipeline, proposed to be renewed with a smaller diameter pipeline, shown in green:





Further revisions of the pipeline design have reduced the smaller diameter pipeline construction to approximately 2.1 kilometres. The revised construction plan is shown below with the existing pipeline proposed to be renewed with a smaller diameter pipeline shown in red (including connection to the new Dungowan Pipeline). It should be noted the remaining sections of the existing pipeline will be decommissioned.



In respect to the above, WINSW has requested Council provide approval to allow the construction and commissioning of the above works. Typically, Council would engage contractors to act on behalf of Council when undertaking asset renewal works. As part of the contractor engagement, the contractor would be delegated authority, by the General Manager, to exercise Council's powers under section 191A of the Local Government 1993 to enter property for the purposes of maintenance works on assets.

Given the unique nature of the new Dungowan Dam and Pipeline Project, i.e., project delivery by the NSW State Government with Council as a stakeholder, WINSW does not have negotiated access rights with landholders for property where the existing pipeline is located on private property. WINSW has requested approval from Council to undertake these works and delegate WINSW's head contractor, MPC Kinetic Group Pty Ltd and any of its subcontractors to access the land required to undertake the planned works pursuant to Council's powers under section 191A of the Local Government Act 1993, on the basis that the works to be undertaken are part of a water supply work that the Council is authorised to undertake. The full request by WINSW is s **ENCLOSED**, refer **ENCLOSURE 1**.

Council staff have been substantially involved as a stakeholder within the project delivery team including design reviews and construction assistance throughout the project. It is considered that a good working relationship exists between all members of the project delivery team and it is recommended Council support the request from WINSW for this stage of the project.

**(a) Policy Implications**

Nil

**(b) Financial Implications**

Nil

**(c) Legal Implications**

Assuming Council agreed with the staff recommendation, the General Manager would authorise WINSW's head contractor, MPC Kinetic Group Pty Ltd and any of its subcontractors to access the land required to undertake the planned works pursuant to Council's powers under section 191A of the Local Government Act 1993, on the basis that the works to be undertaken are part of a water supply work that the Council is authorised to undertake.

**(d) Community Consultation**

WINSW has an extensive community consultation program for the project and have provided individual correspondence to affected property owners regarding their water connection details.

**(e) Delivery Program Objective/Strategy**

Focus Area 1 – Our Water Security

---

## 9 GOVERNANCE, STRATEGY AND FINANCE

### 9.1 PLACE MANAGEMENT AND SECTION 355 COMMITTEE ACTIVITIES

DIRECTORATE: LIVEABLE COMMUNITIES  
AUTHOR: Kay Burnes, Team Leader - Place Management  
Jodie Archer, Community Working Group Officer

**1 ANNEXURES ATTACHED**

#### RECOMMENDATION

*That in relation to the report “Place Management and Section 355 Committee Activities”, Council :*

(i) *receive and note the Minutes of the following Committees:*

<i>Duri Progress Association</i>	<i>21 February 2023</i>
<i>Duri Progress Association</i>	<i>21 March 2023</i>
<i>Loomberah Hall Committee</i>	<i>15 February 2022</i>
<i>Manilla Showground Committee</i>	<i>23 November 2022</i>
<i>Moonbi Museum Committee</i>	<i>1 March 2023</i>
<i>Moonbi War Memorial Hall and Recreation Reserve Committee</i>	<i>18 May 2022</i>
<i>Moonbi War Memorial Hall and Recreation Reserve Committee AGM</i>	<i>17 August 2022</i>
<i>Moonbi War Memorial Hall and Recreation Reserve Committee</i>	<i>17 August 2022</i>
<i>Moonbi War Memorial Hall and Recreation Reserve Committee</i>	<i>9 November 2022</i>
<i>Piallamore Recreation Reserve Committee</i>	<i>8 November 2022</i>
<i>Somerton War Memorial Hall and Recreation Ground Committee AGM</i>	<i>30 August 2022</i>
<i>Somerton War Memorial Hall and Recreation Ground Committee</i>	<i>30 August 2022</i>
<i>Tamworth Regional Film and Sound Archive Committee</i>	<i>28 March 2023</i>
<i>Victoria Park Coordination Committee</i>	<i>8 December 2022</i>
<i>Victoria Park Coordination Committee</i>	<i>16 February 2023</i>
<i>Weabonga Hall and Recreation Reserve Local Committee</i>	<i>2 February 2023</i>
<i>Woolbrook Hall and Park Committee</i>	<i>18 January 2023;</i>

(ii) *that as at 30 June 2023 in accordance with the decision of the Duri Tennis Club S355 Committee disband the committee and under Section 377 of the Local Government Act withdraw the delegation of Management and operation of the Duri War Memorial Tennis Club including the collection of income from users;*

(iii) *delegate the function of management and operation of the Duri War Memorial Tennis Courts including the collection of income from users to the Duri Progress Association S355 Committee effective 30 June 2023;*

(iv) *determine that any assets and liabilities held by the Duri Tennis Club S355 Committee as at 30 June 2023 be transferred to the Duri Progress Association S355 Committee;*

(v) *accept the resignation of Sophie O’Neill from the Loomberah Hall Committee at the General Meeting held 15 February 2023;*

- (vi) *adopt the recommendation of the Moonbi War Memorial Hall and Recreation Reserve Committee's Annual General Meeting held 17 August 2022 to appoint the following as executive members and members:*

*Chairperson* *Graham Thompson*

*Secretary/Treasurer* *Dorothea Vaux*

*Booking Officer* *Karin Thompson*

*Member: Robyn Maher;*

- (vii) *accept the resignations of Edna McGrath and Mary Gardner from the Somerton War Memorial Hall and Recreation Ground Committee's Annual General Meeting held 30 August 2022;*

- (viii) *adopt the recommendation of the Tamworth Regional Film and Sound Archive Committee at its meeting held 28 March 2023 to accept Robyn Byrnes as a new member;*

- (ix) *adopt the recommendation of the Somerton War Memorial Hall and Recreation Ground Committee's Annual General Meeting held 30 August 2022 to appoint the following as executive members and members:*

*Chairperson* *Wayne Chaffey*

*Secretary* *Laurie Chaffey*

*Treasurer* *Drue Daley*

*Members: Carol Horn, Janice Gardner, Jan Dirks, Nelly Chaffey and Merryl Chaffey; and*

- (x) *accept the resignation of Mr Ian (Bert) Robertson from the position of Chairperson of the Weabonga Hall and Recreation Reserve Local Committee at the General Meeting held 2 February 2023. Mr Robertson will remain a committee member.*

## **SUMMARY**

The purpose of this report is to:

- present the Minutes of a number of Section 355 Committee meetings and consider the items for adoption, as recommended by the Committees;
- note the key outcomes, achievements and requests from the Minutes received; and
- inform Council of the notable outcomes of Place Management activities in the community.

## **COMMENTARY**

Tamworth Regional Council's Section 355 Committees each have delegated functions which may include the management of a facility, the coordination of an event or an advisory function to submit recommendations and advice to Council in regard to a specific community facility.

Council has received 17 sets of Minutes requiring items for adoption, from Section 355 Committees in the calendar year to date. The Meeting Minutes are **ATTACHED**, refer **ANNEXURE 1**, for Council's information.

Council will note that there is a wide range in both the dates and numbers of meetings held by individual committees. In this respect it was considered appropriate to await receipt of a reasonable number of meeting minutes prior to collating these to justify presentation of this report. To clarify it is noted that some minutes of meetings held in 2022 were not received by Council until 2023.

Notable committee outcomes, achievements and items included in the minutes are:

- Duri Progress Association – GST item. The Committee has been advised that GST not applicable relates to internal transactions such as Council reimbursing the committee for items purchased or works undertaken where GST has already been paid by the committee. All other purchases or fees except bonds and donations attract GST.

Following further discussion with Council staff the Duri Tennis Club S355 Committee has indicated that it is happy to hand-over its delegated function to the Duri Progress Association on 30 June 2023. The Duri Progress Association is willing to take on the delegation. Council staff will assist the Duri Tennis Club Committee to finalise its financial statements and hand over the delegated function to the Duri Progress Association effective from 30 June 2023.

- Loomberah Hall Committee – Council has advised the Committee and all other S355 Committees that at this point in time there has been no change to Council’s Covid Safe Workplace Policy and the requirement for all staff and volunteers to be vaccinated remains in place.

- Manilla Showground Committee – padlocks have been replaced on all gates.

Rubbish - All site users are inducted to the site inclusive of the use of the site waste bins. Council staff inspect the site post event. Council will investigate the incidents further.

Inspections of Showground - Council staff inspect the grounds regularly and identify maintenance works as required. Some items identified for urgent maintenance may be restricted from public access until maintenance works are complete.

- Moonbi Museum Committee – Staff are investigating concerns raised regarding the suitability of the exit surface in the north fenced area.

The Committee delivered a successful Colonial Day as part of Heritage festival.

- Moonbi War Memorial Hall and Recreation Reserve Committee – Following a fire compliance inspection new smoke alarms were placed in accordance with fire legislation and following the lining of the main hall roof. Council will reimburse the committee the cost of the smoke alarms purchased.

- Piallamore Recreation Reserve Committee – successful in the Stronger Country Communities Round 5 grant totalling \$270,000 for a new amenities block.

The Committee Meeting Minutes of 8 November 2022 noted a new committee member, this person was appointed previously under Council Minute 381/22.

Council staff worked with the Committee to ensure that the appropriate fees and charges were applied to the 2023 Country Music Camping activity and volunteer activities were delivered in accordance with council’s policies and procedures.

- Somerton War Memorial Hall and Recreation Grounds S355 Committee – The Committee has been reminded of Council’s advice in December 2021 regarding the external community hire of chairs no longer being permissible.

There are three nominated members without a surname stated, the Committee has been requested to clarify the names in their next meeting minutes.

- Victoria Park Coordination Committee – Council is currently working on a Masterplan for the Tamworth Regional Botanical Gardens, which will include recommendations for a new “Management Model” for the Gardens. The Masterplan will allow Council to prioritise and fund improvements at the Gardens and will be a reference document for the ongoing management and maintenance of the Gardens. No new works or improvements at the park have been scheduled until such time the masterplan for the site has been finalised.

The melaleucas were replaced with Manchurian Pears as the plants were dead and or dying and the replacement was considered an operational issue.

Signage upgrade is progressing around available funding.

Stormwater control – Council staff investigate concerns raised post storm events and take remedial action where required.

Walk bridge safety – the bridge was identified as a fall hazard and barricaded off. Hand rails have now been fitted.

Consultation is continuing to determine the future of the ponds.

Rainwater controller at the Tamworth Regional Astronomy Centre has been repaired.

The Committee was advised at the time that due to staff leave and prior commitments no staff would be attending the February 2023 meeting. Council staff are scheduled to meet with the committee to discuss and resolve issues raised.

- Weabonga Hall and Recreation Reserve Local Committee – Council supplied two smaller bins to the Committee as there is no garbage service in Weabonga. This will reduce the risk of emptying the bins when full. Council staff are investigating the smaller bin stands request.

In accordance with Council’s Covid Safe Workplace Policy the Committee has been requested to clarify that the new nominated committee members meet Council’s policy. Upon confirmation of this a recommendation will be made to Council to appoint the new members.

War Memorial Honour Board. Council staff will work with the Committee in relation to the relocation of the Board. The replacement remote supervision signage for the reserve has been re-ordered. New gates have been purchased as the previous gates purchased were not suited for the site. The reimbursement cheque was banked by the committee on 9 February 2023.

- Woolbrook Hall and Park Committee – drainage is an ongoing issue. Council’s Roads and Drainage and Building Services Teams together with engaged specialist contractors are continuing to undertake drainage work on the road and on the hall grounds and will monitor the situation as works progress.

Council is investigating concerns raised regarding the cost of the newly installed ventilation box.

**(a) Policy Implications**

It is a policy decision of Council to maintain Section 355 Committees and practices having regard to Council's community governance structure and Section 355 of the *Local Government Act 1993*.

**(b) Financial Implications**

Section 355 Committee and Place Management activities and budgets are maintained under the Liveable Communities Directorate budget.

**(c) Legal Implications**

Section 355 of the *Local Government Act 1993*, enables the Council to appoint a Committee, to exercise a function on its behalf by way of a Committee of Council. This is used in conjunction with Section 377 of the *Local Government Act 1993*, to formally delegate a function to the appointed Committee.

**(d) Community Consultation**

Nil

**(e) Delivery Program Objective/Strategy**

Focus Area 9 – Open and Collaborative Leadership.

---



## **9.2 TAMWORTH REGIONAL LOCAL TRAFFIC COMMITTEE GENERAL MEETING - 1 MARCH AND 5 APRIL 2023**

**DIRECTORATE: REGIONAL SERVICES**

**AUTHOR: Steven Marshall, Strategy, Assets and Design Engineer**

**3 ANNEXURES ATTACHED**  
**1 ENCLOSURES ENCLOSED**

### **RECOMMENDATION**

*That in relation to the report “Tamworth Regional Local Traffic Committee General Meeting - 1 March and 5 April 2023”, Council:*

- (i) approves the closure of Peel Street (from Bourke to Fitzroy Street) from 7.00am to 11.30am on 25 April 2023, the closure of Marius Street (from Brisbane to Darling Street), the closure of Bourke Street (from Marius to Peel Street), the closure of Fitzroy Street (from Marius Street to Kable Avenue) and the closure of Kable Avenue (at Fitzroy Street) from 9.00am to 11.30am on 25 April 2023, for the purposes of holding the 2023 ANZAC Day march in Tamworth;*
- (ii) approve the installation of No Stopping signage along Verdelho Drive, the installation of a Give Way sign on Sangria Grove and the proposed line marking plan for Windmill Hill Stage 7;*
- (iii) approve the installation of No Stopping signage for the full inside curve along Logistics Avenue, Westdale from Lots 223-226;*
- (iv) the installation of No Stopping signs either side of the rear access driveway of 59 Barnes Street, Taminda and a Loading Zone from the driveway to the Barnes Street/Lockheed Street intersection; and*
- (v) approves the road closures and proposed traffic impacts as a result of ANZAC Day events within Attunga, Barraba, Bendemeer, Kootingal, Nundle, and Somerton.*

### **SUMMARY**

The purpose of this report is to advise Council of one recommendation (27/2023) made by the Tamworth Regional Local Traffic Committee (the Committee) at the meeting held on 1 March 2023 and the four recommendations made by the Committee at the meeting held on 5 April 2023.

### **COMMENTARY**

The minutes from the meeting held on 1 March 2023 were approved by Council at the meeting on 28 March 2023 and the minutes from the meeting held on 5 April 2023 are **ENCLOSED**, refer **ENCLOSURE 1**. It is recognised that a number of items (27/2023 and 38/2023) in this report are being considered by Council after the event. Prior to each of these events, the potential traffic impacts were reviewed in detail by Tamworth Regional Council (Council) staff and referred to the Committee for consideration. Despite the delay, these events are now presented in this report in order to formalise Council’s endorsement of the traffic impacts.

### **27/2023 – ANZAC Day March – Tamworth Central Business District**

As detailed at the Committee meeting held on 1 March 2023, the Tamworth RSL will be holding an ANZAC Day march within the Tamworth CBD on 25 April 2023. The march will return to the same route as used for years leading up to and including 2019.

The march is summarised as follows:

- participants of the march will be required to form up on Marius Street (between Brisbane Street and Bourke Street) at 9.30am, except school children, who will be required to form up on Bourke Street; and
- at 10.00am, the participants will step off and turn left onto Bourke Street before going left on to Peel Street. The march will then proceed along Peel Street towards Fitzroy Street, for which school children will turn right and head towards the No. 1 Oval to disburse, and the main march will turn left towards the Tamworth War Memorial Town Hall. The march will be completed by 11.00am.

A copy of the Traffic Management Plan (TMP) is **ATTACHED**, refer **ANNEXURE 1**.

**COMMITTEE RECOMMENDATION:** the Committee supports the closure of Peel Street (from Bourke to Fitzroy Street) from 7.00am to 11.30am on 25 April 2023, and the closure of Marius Street (from Brisbane to Darling Street), Bourke Street (from Marius to Peel Street), Fitzroy Street (from Marius Street to Kable Avenue) and Kable Avenue (at Fitzroy Street) from 9.00am to 11.30am on 25 April 2023, for the purposes of holding the 2023 ANZAC Day march in Tamworth.

### **32/2023 – Windmill Hill Stage 7 – Line marking and Signage Plan; Verdelho Drive and Sangria Grove, North Tamworth**

The Windmill Hill Estate Stage 7 works are currently in progress within North Tamworth. A Channelised Right / Channelised Left (CHR/CHL) intersection is to be provided at the intersection of Verdelho Drive and Sangria Grove. The applicant is seeking approval for the proposed line marking and signage associated with the intersection. A copy of the intersection design documents is **ATTACHED**, refer **ANNEXURE 2**.

**COMMITTEE RECOMMENDATION:** the Committee supports the proposed line marking plan and the installation of No Stopping signage along Verdelho Drive, North Tamworth. The Committee also requests a Give Way sign be installed on the left-hand slip lane of Sangria Grove.

### **34/2023 – Request to install a No Stopping Zone at Logistics Avenue and Northwest Avenue, Westdale intersection**

Council has identified an issue with the current configuration at the Logistics Avenue and Northwest Avenue intersection in Westdale. The existing pavement, which is approved for 26m B-Doubles is only 13m wide (2 x 3.5m travel lanes and 2 x 3m parking lanes).

The intersection has been constructed mid curve along Logistics Avenue as shown below in Figure 1. The curve is a combination of two various radii curves (a R105m curve and an R400m curve).

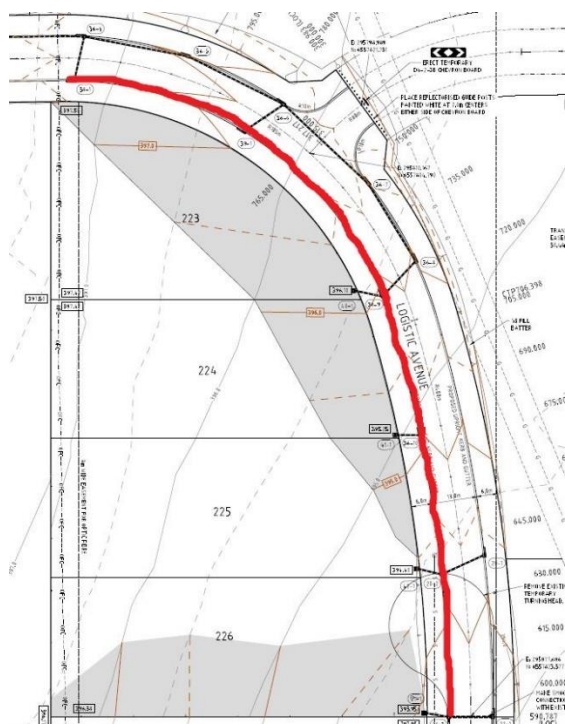


Figure 1 – Extract from Stage 2A design of Hunter Lands

In accordance with Austroads:

- the R105m curve requires an additional 1m of lane widening per lane for a 26m B-Double, hence a travel lane width of 4.5m should be installed. This only leaves 2m each side for parking; and
- the R400m curve requires an additional 0.2m of lane widening per lane for a 26m B-Double, hence a travel lane width of 3.7m should be installed. This only leaves 2.8m each side for parking.

Council suggests the installation of a No Stopping area along the inside of the curve, from Lots 223-226 on Logistics Avenue to allow ample room for 26m B-Doubles to navigate the intersection.

**COMMITTEE RECOMMENDATION:** the Committee supports the proposal of installing No Stopping signs for the full inside curve, from Lots 223-226 on Logistics Avenue, Westdale.

**36/2023 – Request to Install No Stopping Signage on Lockheed Street, Taminda**

Council has requested to amend the No Stopping signage on Lockheed Street, Taminda, in accordance with the diagram shown below in Figure 2. The change, which will result in the loss of one car parking space, has been requested to ensure there is enough room for the on-street unloading of deliveries at the Sign Shed business.

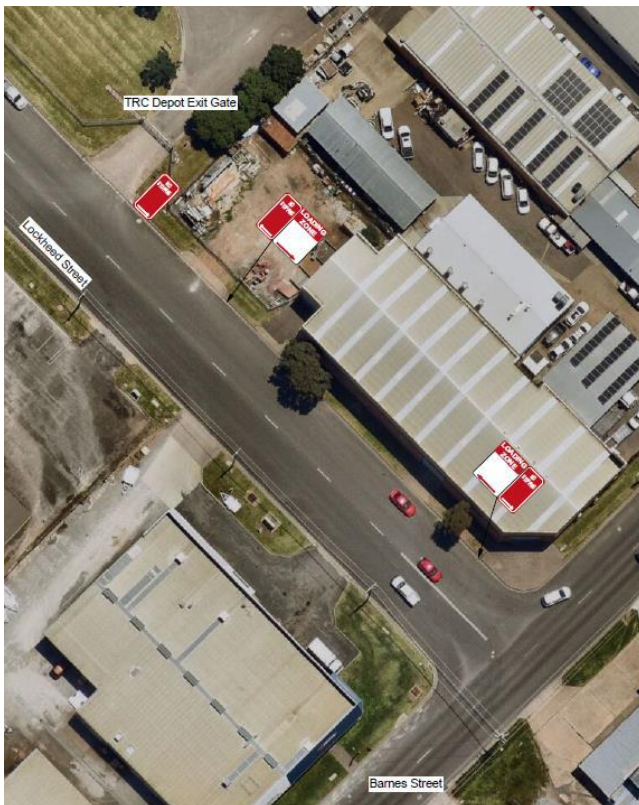


Figure 2: Proposed No Stopping sign changes on Lockheed Street, Taminda

**COMMITTEE RECOMMENDATION:** the Committee supports the installation of No Stopping signs either side of the rear access driveway of 59 Barnes Street and defining a Loading Zone from south side of the driveway to the Barnes Street/Lockheed Street intersection.

### **38/2023 – ANZAC Day Marches – Attunga, Barraba, Bendemeer, Kootingal, Nundle, Somerton**

Council has received event notifications from various groups that are responsible for organising various ANZAC Day services around the region.

The following is a summary of the locations and expected temporary traffic impacts on the transport network as a result of these events.

#### Attunga:

- Date and time: 25 Apr 2023 – 2.30pm to 5.00pm
- March route: from Attunga Public School, Attunga Street, to the Memorial Hall, Cross Street
- Road closure summary: Attunga Street between Manilla Road and Cross Street, Cross Street from Attunga Street to 50m south
- Road closure time: 2.30pm to 5.00pm

#### Barraba:

- Date and time: 25 Apr 2023 – 5.30am to 12.00pm
- March route: from Queen Street, Alice Street end, to Memorial Clock, at intersection of Maude Street and Queen Street

- Road closure summary: Queen Street between Savoy Street and Alice Street, and Maude Street between Fitzroy Street and Cherry Lane. Detour via Henry Street and Fitzroy Street
- Road closure time: 5.30am to 12.30pm

Bendemeer:

- Date and time: 25 Apr 2023 – 5.30am to 12.30pm
- March route: from Havannah Street intersection along Memorial Drive, to Memorial Park
- Road closure summary: Memorial Drive, from Havannah Street to Memorial Park
- Road closure time: 10.45am to 12.30pm

Note: The dawn service is held off-street at Memorial Park at 5.30am, therefore no traffic impact.

Kootingal:

- Date and time: 25 Apr 2023 – 6.00am to 9.00am
- March route: from Kootingal Public School, Denman Avenue to Memory Park, at intersection of Denman Avenue and Gate Street
- Road closure summary: Denman Avenue between Kootingal Public School and Gate Street
- Road closure time: 6.00am to 9.00am

Note: This approval is in principle as Council is yet to receive formal confirmation from the event organiser about an event in Kootingal for ANZAC Day, and this is based on previous years traffic impacts.

Nundle:

- Date and time: 25 Apr 2023 – 10.30am to 12.30pm
- March route: from Nundle Town Hall, Jenkins Street, to the Council Office on Innes Street
- Road closure summary: Jenkins Street, from the Town Hall to Innes Street, and Innes Street, from Gill Street up to and including Jenkins Street intersection
- Road closure time: 10.30am to 12.30pm

Note: Jenkins Street will re-open as procession passes. Innes Street will remain closed until completion of the Service at 12.30pm.

Somerton:

- Date and time: 25 Apr 2023 – 7.00am to 9.00am
- March route: from Somerton Public School, Milkmaid Street, onto Scotland Street to the Memorial Hall
- Road closure summary: Milkmaid Street adjacent Somerton School frontage, Scotland Street and Milkmaid Street intersection, and Scotland Street between Milkmaid Street and Joshua Street

- Road closure time: 6.00am to 10.00am

A copy of the Traffic Guidance Schemes (TGS) are **ATTACHED**, refer **ANNEXURE 3**.

**COMMITTEE RECOMMENDATION:** the Committee supports the proposed traffic impacts and road closures as a result of ANZAC Day events within Attunga, Barraba, Bendemeer, Kootingal, Nundle, and Somerton.

**(a) Policy Implications**

Nil

**(b) Financial Implications**

32/2023 – Nil

34/2023 and 36/2023 – Shall be funded by the Road Infrastructure Maintenance budget.

27/2023 and 38/2023 – Shall be funded by the existing special event traffic management budget.

**(c) Legal Implications**

Nil

**(d) Community Consultation**

34/2023 and 36/2023 – Any businesses or residents directly affected by the maintenance works will be communicated with before commencement.

**(e) Delivery Program Objective/Strategy**

Focus Area 5 – Connect our Region and Citizens

---

### **9.3 AMENDMENT TO THE ORDINARY COUNCIL MEETING SCHEDULE FOR TUESDAY, 27 JUNE 2023**

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Tracey Carr, Coordinator - Governance and Executive Services  
**Reference:** Item 8.1 to Ordinary Council Meeting of 11 April 2023 - Minute No. 71/23

#### **RECOMMENDATION**

*That in relation to the report “Amendment to the Ordinary Council Meeting Schedule for Tuesday, 27 June 2023”, Council reschedule the Ordinary Meeting scheduled for Tuesday, 27 June 2023 to Thursday, 29 June 2023.*

#### **SUMMARY**

The purpose of this report is to advise Council that the 2023 Local Government NSW (LGNSW) Water Management Conference dates have created a conflict in the 2023 Ordinary Meeting schedule.

It is recommended Council amend the Ordinary Meeting schedule as outlined in the recommendation and the report below.

#### **COMMENTARY**

At the Ordinary Council Meeting held 11 April 2023, Council resolved that Mayor Russell Webb and Councillor Marc Sutherland would attend the LGNSW Water Management Conference to be held in Parkes from 26 to 28 June 2023. This means that that they will not be able to attend the Ordinary Council Meeting scheduled for Tuesday, 27 June 2023.

Blueprint 100 has identified “Our Water Security” the number one priority of the community so attendance at the conference is considered important.

The final Ordinary Meeting in June each year is when Council is asked to adopt the final documents for the 2023/2024 financial year, including:

- Delivery Plan;
- Resourcing Plan;
- Revenue Policy;
- Fees and Charges; and
- all other Integrated Planning and Reporting Documents.

Given the importance of the decisions to be made at the final Ordinary Council Meeting in June, it is recommended that this Meeting be rescheduled to Thursday, 29 June 2023, allowing the Mayor and Councillor Sutherland to be present.

#### **(a) Policy Implications**

Council has the discretion to change or cancel Ordinary Council Meetings provided adequate notice is given to Councillors and the public.

#### **(b) Financial Implications**

Nil

**(c) Legal Implications**

Section 365 of the *Local Government Act 1993*, requires Council to meet at least 10 times each year, each time in a different month.

Section 367 (1) of the *Local Government Act 1993*, requires the General Manager to send to each councillor, at least three days before each Meeting of Council, a notice specifying the time and place at which and the date on which the Meeting is to be held and the business proposed to be transacted at the Meeting.

**(d) Community Consultation**

The change of the Meeting dates will be publicly advertised and changed on Council's Website.

**(e) Delivery Program Objective/Strategy**

Focus area 9 – Open and collaborative leadership

---



## 9.4 INTEGRATED PLANNING AND REPORTING - EXHIBITION OF DRAFT OUR ANNUAL PLAN AND BUDGET 2023/2024

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER

**AUTHOR:** Anna Russell, Manager - Strategy and Performance

**4 ANNEXURES ATTACHED**

### RECOMMENDATION

*That in relation to the report “Integrated Planning and Reporting - Exhibition of Draft Our Annual Plan and Budget 2023/2024”, Council approve the Draft Integrated Planning and Reporting suite of documents, listed below, to be placed on public exhibition for 28 days:*

- a. DRAFT Our Annual Plan and Budget 2023/2024;*
- b. DRAFT Statement of Revenue Policy 2023/2024; and*
- c. DRAFT Fees and Charges 2023/2024.*

### SUMMARY

The purpose of this report is to present the DRAFT Our Annual Plan and Budget 2023/2024 to Council to obtain a resolution for public exhibition of each of the related documents:

- DRAFT Our Annual Plan and Budget 2023/2024;
- DRAFT Statement of Revenue Policy 2023/2024; and
- DRAFT Fees and Charges 2023/2024.

### COMMENTARY

#### Background

Under the Integrated Planning and Reporting (IP&R) Framework, Council is required to prepare and adopt a number of documents to facilitate integration of long-term planning and implementation of Council activities. These documents must be adopted by 30 June 2023.

Prior to adopting the suite of DRAFT annual documents Council must exhibit the documents for 28 days, when our community has an opportunity to read and provide feedback on the documents.

#### Our Annual Plan & Budget 2023/2024

Tamworth Regional Council's 2023/2024 IP&R suite of documents is made up of three **ANNEXURES**, as **ATTACHED**, refer:

**ANNEXURE 1:** DRAFT Our Annual Plan & Budget 2023/2024: contains the proposed program of services and works that Council has prioritised for the next 12 months and aligns to Our Delivery Plan 2023-2025;

**ANNEXURE 2:** DRAFT Statement of Revenue Policy 2023/2024: contains the proposed Revenue Policy which includes the schedule of rates; and

**ANNEXURE 3:** DRAFT Fees and Charges 2023/2024: contains the proposed Schedule of Fees and Charges.

Each year a review of the adopted Our Delivery Plan is undertaken to ensure the actions remain current and relevant. Amendments to Our Delivery Plan Actions **ANNEXURE 4** provides a summary of actions that have been added, updated or deleted.

The budget tables included in DRAFT Our Annual Plan & Budget 2023/2024 provide a breakdown of the source and application of funds by key service functions. This is supported by a detailed budget to be used by management to implement and monitor delivery of the plan. Budget progress will be reported by the Quarterly Budget Review Statements, and detail of budget variations and adjustments will be reported monthly.

#### **Fees and Charges and Statement of Revenue Policy 2023/2024**

With regard to the Draft Fees and Charges, the following amendments were made since the Draft Fees and Charges went to council at its Ordinary Meeting, 11 April 2023 for adoption in principle.

<b>Name</b>	<b>Pricing Policy</b>	<b>CSO</b>	<b>GST</b>	<b>Year 2023/2024 Fee (incl. GST)</b>
Council Infrastructure Preservation Bonds - Minor Works	A	N	N	\$2,500
Council Infrastructure Preservation Bonds - Major Works	A	N	N	Subject to individual assessment
General Aviation (GA) Sealed Apron - per day or part after the first 48 hours	F	N	Y	\$11
Non-friable asbestos - unbagged, covered sealed truck/skip loads per tonne	D	N	Y	\$244
Tamworth Lawn - interment/grave digging (weekdays only)	A	Y	Y	\$2,007
Crushed construction and demolition material (blended road base type material) less than 20 tonnes - per tonne	D	N	Y	\$26
Crushed construction and demolition material (blended road base type material) greater than 20 tonnes - per tonne	D	N	Y	Price on application

The following requirements for Our Annual Plan and Budget have been included, as outlined in the Local Government Act and Regulations:

1. principal actions have been identified for each strategy and the plan directly relates to the nine focus areas and priorities of Our Community Plan 2022-2033;

2. the Statement of Revenue Policy includes all of the following requirements:
  - a statement detailing income estimates;
  - Council's Ordinary Rate Policy;
  - Council's Charges Policy;
  - Council's fees for services;
  - Council's Pricing Methodology; and
  - proposed borrowings.
3. Council's Ordinary Rate Policy for 2023/2024, included in the Statement of Revenue Policy, meets legislative requirements and Best Practice Guidelines and includes for each rating category and sub-category:
  - the ad valorem amount (the amount in the dollar) of the rate;
  - advice on whether the rate has a base amount; the value of the base rate, and the percentage and yield of the total amount payable by the levying of the rate; and
  - maps demonstrating the parts of Council's local government area categorised into each of the different ordinary rate category and sub-categories.
4. Council's Charges Policy, included in the Statement of Revenue Policy, meets legislative requirements and best practice guidelines and includes the amount or rate per unit of the charge, differing amounts for the charge (where applicable) and the estimated yield of the charge; and
5. Financial information included in Our Annual Plan and Budget includes:
  - the forecast operating results for each fund;
  - the forecast cash results for each fund;
  - budget allocations linked to Our Community Plan 2023-2033; and
  - details of capital works for 2023/2024.

The Statement of Revenue Policy also includes a detailed budget by Council Directorates and functions, as well as forecast Income Statements by type and function and external borrowings proposed.

This report confirms that Council has addressed the Integrated Planning and Reporting legislative requirements of the *NSW Local Government Act(s) 1993* Ch 13, Part 2, and legislative requirements associated with Council's Revenue Policy, Charges, Rating and Public Notice requirements of sections 532, 610B-F and 706(2) of the *Local Government Act 1993*. As such, it recommends the public exhibition of the DRAFT Our Annual Plan and Budget 2023/2024.

A further report, at the completion of the exhibition period, will be presented to Council outlining submissions received and recommendations for response, to allow Council to consider community feedback prior to final adoption of the plan.

Following the 28 days public exhibition period the DRAFT IP&R suite of documents will be presented to Council, along with a summary of community submissions, for consideration and adoption at its 29 June 2023 Council.

## **Our Future in Focus**

In recent years our regional community has faced some considerable challenges. We sustained our worst drought on record and then experienced extreme bushfires followed by the COVID-19 pandemic and, more recently, record rainfall with repeated major storm events and subsequent flooding. All have had significant impacts not only on our community but also Council's operations and our financial performance.

Through it all we have continued to deliver essential services to our residents and adapt to unforeseen situations. A track record of prudent financial management has meant we have been able, where appropriate, to access our reserves (savings) to maintain our service delivery.

However, the cumulative impact of these events coupled with the current high inflation of our economy plus legislative 'cost shifting' by the NSW and Australian governments means the cost of delivering the services and facilities our community expects has risen considerably.

In the 2023/2024 financial year, Council will start a conversation with our community to discuss how we maintain the current service levels and continue grow in line with our Blueprint 100 strategy. This conversation will be important in shaping the future of our region and will include how Council achieves our community's infrastructure goals such as aquatic facilities and a performing arts centre while managing climate change impacts to our roads and infrastructure and unexpected events such as the Ray Walsh House asbestos remediation.

Simply, to maintain current service levels and to grow requires an increase to our revenue. Alternatively, no increase in revenue will see the need for service levels to decrease over time. Council will explore all options available to it including the feasibility of a special rate variation.

To navigate a path that meets our financial challenges and delivers on our community's expectations it will be necessary for Council and the community to work together and re-evaluate what we do, how we do it and our service levels. The discussion in the next financial year will be framed by three options about our operations, infrastructure and service levels: How do we maintain, how will we grow or how do we manage a decline.

### **(a) Policy Implications**

The documents in this report, when adopted by Council, will replace all previously adopted Integrated Planning and Reporting documents. The documents form the basis for all Council's decision-making and operational activity for the next two financial years.

### **(b) Financial Implications**

As per the DRAFT Our Annual Plan and Budget 2023/2024 **ATTACHED** refer **ANNEXURE 1**.

### **(c) Legal Implications**

The public exhibition and adoption of IP&R documents is required under sections 404 and 405 of the *NSW Local Government Act 1993* to:

- legitimise budgets;
- set rates;
- charges and fees; and

- create performance reporting actions.

**(d) Community Consultation**

The Act requires Council to place the draft plans on public exhibition for a period of at least 28 days.

Council has prepared a Communication Plan for the exhibition period for documents in this report.

The Plan includes all media including TV, radio, digital and print, as well as pop-up information kiosks across the region where our community can engage with staff and councillors to provide feedback on the goals and actions set out in the documents.

Copies of the draft documents will be made available for download from Council's website: [www.tamworth.nsw.gov.au](http://www.tamworth.nsw.gov.au).

**(e) Delivery Program Objective/Strategy**

Focus Area 9 – Open and Collaborative Leadership;

Make our Planning and Reporting easy to understand and reflective of the community's wants, needs and aspirations

---

## **10 COMMUNITY SERVICES**

### **10.1 TAMWORTH REGIONAL YOUTH COUNCIL - MINUTES OF THE ORDINARY MEETINGS HELD ON 30 MARCH 2023 AND 27 APRIL 2023**

**DIRECTORATE:** LIVEABLE COMMUNITIES

**AUTHOR:** Katey Allwell, Team Leader - Inclusive Community

**3 ANNEXURES ATTACHED**

#### **RECOMMENDATION**

*That in relation to the report "Tamworth Regional Youth Council - Minutes of the Ordinary Meetings held on 30 March 2023 and 27 April 2023", Council:*

- (i) receive and note the minutes of the meetings held on 30 March 2023 and 27 April 2023;*
- (ii) approve in kind support towards the 2023 Stand Tall event (should it proceed) in Tamworth;*
- (iii) investigate the extension of opening hours or installation of swipe access (after hours) to Tamworth City Library to provide better study options for students; and*
- (iv) adopt the amended Terms of Reference noting the removal of the Youth Secretary position.*

#### **SUMMARY**

The purpose of this report is to present the Minutes of the Tamworth Regional Youth Council meetings held on 30 March and 27 April 2023, and provide Council with an overview of the outcomes.

---

## COMMENTARY

### **30 March 2023 Meeting**

An Ordinary meeting of the Tamworth Regional Youth Council was held on Thursday, 30 March 2023. The Minutes of the meeting are **ATTACHED**, refer **ANNEXURE 1**.

The main topics considered at the meeting are summarised below:

- The Youth Council welcomed and formally inducted 11 new Youth Councillors. The new members have now replaced a number of Youth Councillors who resigned late last year, with many previous Youth Councillors finishing school and moving to other areas.
- New members of the 2023 Tamworth Regional Youth Council include: Aimee Morris, Dominic Fawcett, Jake Lynch, Kaida McManus, Lara Cowley, Luke Suter, Megan Swain, Sarah Frazer, Sophia Hanson, Yasutomo Akioka and Yvonne Sutton.
- Following the resignation of Youth Councillors Callie Nagle and Jack Lyon, an election was held for the positions of Youth Mayor and Deputy Youth Mayor. Returning Youth Councillor Chloe-Lee Opie was elected as Youth Mayor, and newly appointed Youth Councillor Yvonne Sutton was elected as Deputy Mayor.
- As part of the Youth Council's previous program of work, the upcoming Youth events planned as outcomes of the Youth Council Action Plan and the Youth Wellness Series were reviewed and approved by the new Youth Council. The first of these events was held in conjunction with the school holidays and Youth Week from 20 April 2023. A Rainbow Run at Viaduct Park, Resilience Day, nutrition workshop and Glow Party at the Youth Centre were part of the activities intended to help youth build resilience, strengthen community networks, and improve their mental health.
- Youth Councillors resolved to remove the position of Youth Secretary from the Terms of Reference, and create additional positions for Youth Councillors as opportunities arise. The amended Terms of Reference is **ATTACHED**, refer **ANNEXURE 2**.

### **27 April 2023 Meeting**

An Ordinary meeting of the Tamworth Regional Youth Council was held on Thursday, 27 April 2023. The Minutes of the meeting are **ATTACHED**, refer **ANNEXURE 3**.

The main topics considered at the meeting are summarised below:

- Youth Councillors heard from Leoni Allwell representing 'Refracted', an under 30 LGBTQIA+ social support group. Leoni asked the Youth Council to spread awareness of the group amongst youth to promote attendance, and to become involved themselves in the group's regular meetings.
- Youth Councillors discussed the operating hours of the Tamworth Library, specifically about whether extending the operating hours of the library for students was a possibility. Kay Delahunt, Manager Cultural and Community Services outlined Council's plans to apply for grant funding to install swipe access and CCTV security to enable the implementation of after-hours access to libraries across the region.
- A debrief was undertaken following the successful Youth Week Rainbow Run event held on 20 April. Over 100 young people participated in the event at Viaduct Park, where they completed a colour filled and challenging obstacle course. This event was run as part of the Youth Council's previous program of work, with the Youth events being planned outcomes of the Youth Council Action Plan and the Youth Wellness Series.

- Youth Councillors considered and approved a number of requests to address the Youth Council at the May meeting, including from the Office of Regional Youth, Arts North West and the University of Newcastle.
- At the conclusion of the Ordinary Youth Council Meeting a ‘meet and greet’ was held to officially welcome the new Youth Council, with Council’s Mayor, Councillors, General Manager, and members of the Executive in attendance.

**(a) Policy Implications**

The amendment of the Terms of Reference to remove the position of Youth Secretary has no policy implications.

**(b) Financial Implications**

Nil

**(c) Legal Implications**

Nil

**(d) Community Consultation**

The Tamworth Regional Youth Council represent a diverse group of young people of various backgrounds, who advise Council on issues that are relevant to young people across the local government area.

**(e) Delivery Program Objective/Strategy**

Focus Area 9 – Open and collaborative leadership.

---

## **11 REPORTS TO BE CONSIDERED IN CLOSED COUNCIL**

### **RECOMMENDATION**

*That the confidential reports as listed be considered in a Meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.*

### **TAMWORTH REGIONAL AIRPORT - VIVA ENERGY AUSTRALIA PTY LTD LEASE**

**DIRECTORATE:** GROWTH AND PROSPERITY  
**AUTHOR:** John Sommerlad, Commercial Director - Airport, Aviation,  
Events and Projects

**3 CONFIDENTIAL ENCLOSURES ENCLOSED**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (d)ii of the local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a competitor of Council.

### **SUMMARY**

Viva Energy Australia Pty Ltd (Viva Energy Australia) operates a fuel farm and refuelling bowser at Tamworth Regional Airport, providing aviation fuels to aircraft utilising the airport. Its current lease has expired and the terms for a new lease have been negotiated. This report seeks Council's approval to enter into a new lease with the company.



### **FURTHER LEASE EXTENSION 284 GIDLEY APPLEBY ROAD**

**DIRECTORATE:** WATER AND WASTE  
**AUTHOR:** Bruce Logan, Director - Water and Waste  
**Reference:** Item 12.1 Ordinary Council 13 December 2022 - Minute No 391/22  
Item 8.2 to Ordinary Council 10 August 2021 - Minute No 233/21  
Item 12.2 to Ordinary Council 26 October 2021 - Minute No 315/21  
Item 12.2 to Ordinary Council 14 June 2022 - Minute No 176/22  
**1 CONFIDENTIAL ENCLOSURES ENCLOSED**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (d)i of the local Government Act 1993 on the grounds that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### **SUMMARY**

At its meeting of 14 June 2022, Council agreed to exercise the option and extend the lease of the Council owned property at 284 Gidley Appleby Road, held by TF and JF Barwick for a further 6 months to end 31 December 2022. At its meeting of 13 December 2022, Council agreed to a further extension of the lease to end on 30 June 2023.

The purpose of this report is to seek direction from Council in relation to a further extension of the lease.

### **SHORT TERM LOGISTICS CONTRACT TRANSPORTING OF KERBSIDE RECYCLABLES**

**DIRECTORATE:** WATER AND WASTE  
**AUTHOR:** Bruce Logan, Director - Water and Waste  
**Reference:** Item 12.3 to Ordinary Council 22 November 2022 - Minute No 369/22

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (c) of the local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

#### **SUMMARY**

At its meeting of 22 November 2022, Council considered a report on Tender T093/2019 Recycling Processing Waste Management Services. Part of Council's resolution, in relation to this matter, was Council enter into a 1-year logistics arrangement with IQ Renew Pty Ltd.

The Agreement for logistics with IQ Renew has been executed, however it has now been discovered that, due to an administrative error, the Agreement is for 2 years not 1 year as per the Council resolution.

The purpose of this report is to seek Council direction in relation to this issue.

**TENDER T083-2023 – ARCADIA LEAD-IN TRUNK SEWERMAIN AND WATERMAIN –  
STAGE 1**

**DIRECTORATE: WATER AND WASTE**  
**AUTHOR: Ian Cross, Senior Project Engineer**

**1 CONFIDENTIAL ENCLOSURES ENCLOSED**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (c)&(d) of the local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business. and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**SUMMARY**

The purpose of this report is to recommend to Council the acceptance of a tenderer for the construction of the Arcadia Lead-in Trunk Sewermain and Watermain – Stage 1.

**NEW DUNGOWAN PIPELINE - CROSS PARK WATER CONNECTIONS**

**DIRECTORATE: WATER AND WASTE**  
**AUTHOR: Daniel Coe, Manager - Water and Environmental Operations**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (g) of the local Government Act 1993 on the grounds that the matter and information is advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**SUMMARY**

Councillors would be aware that construction of the first stage of the new Dungowan Pipeline, referred to as Stage 1 or 'Early Works' is underway and approaching completion. Water Infrastructure NSW has requested Council's consideration for two properties, located on Cross Park Road, to be connected to Council's potable water supply network. The purpose of this report is to seek Council direction in relation to this matter.

## **NEW DUNGOWAN PIPELINE - RAW WATER SUPPLY AGREEMENT FOR NEW WATER CONNECTIONS**

**DIRECTORATE:** WATER AND WASTE  
**AUTHOR:** Daniel Coe, Manager - Water and Environmental Operations  
**Reference:** Item 12.5 to Ordinary Council 22 February 2022 - Minute No 56/22

**1 CONFIDENTIAL ENCLOSURES ENCLOSED**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (c)&(d)i of the local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business. and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **SUMMARY**

Councillors would be aware that construction of the first stage of the new Dungowan Pipeline, referred to as Stage 1 or 'Early Works' is underway and approaching completion. Council has previously resolved to allow additional new water connections to the new pipeline, if the new pipeline traverses a property and under the condition the property owner enters in to a 'Raw Water Supply Agreement' with Council. The purpose of this report is to present a draft Raw Water Supply Agreement to Council for endorsement and use.

## **CORPORATE PARTNERSHIP AGREEMENT WITH TAMWORTH BUSINESS CHAMBER**

**DIRECTORATE:** GROWTH AND PROSPERITY  
**AUTHOR:** Jacqueline O'Neill, Director - Growth and Prosperity  
**Reference:** Ordinary Meeting 26 November 2019 - Item 9.3

**1 CONFIDENTIAL ENCLOSURES ENCLOSED**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (d)i of the local Government Act 1993 on the grounds that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **SUMMARY**

The current agreement between The Tamworth Business Chamber (the Chamber) and Council is due to expire at the end of the current financial year. The Chamber is seeking a new three-year partnership proposal with Council to support key business programs including the Quality Business Awards, Shop Local promotion and general sponsorship of its calendar of events.

The Chamber is recognised as one of the largest and progressive chambers in NSW. With over 400 financial members, the Chamber represents small and medium sized businesses plus a growing number of larger corporations.

The Chamber has strong engagement with the business sector and continues to focus on providing quality service that meets the business needs of its members and continues to foster an effective relationship with all three tiers of government.

### **STAND TALL FEE WAIVER**

**DIRECTORATE: GROWTH AND PROSPERITY**

**AUTHOR: Jacqueline O'Neill, Director - Growth and Prosperity**

**Reference: Item 12.1 to Ordinary Council 28 March 2023 - Minute No 60/23**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (d)i of the local Government Act 1993 on the grounds that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **SUMMARY**

The organisers of the Stand Tall Event have advised Council that post a recent fund-raising event, it will have the ability to now raise sufficient funds to support a 2023 Stand Tall event in Tamworth in November. Stand Tall organisers are seeking a fee waiver for venue hire of the Tamworth Regional Entertainment and Conference Centre (TRECC), and Audio and Visual Production fees.

Stand Tall, a charity organisation, run events, workshops and online modules that support the mental health and wellbeing of Australian youth. The one-day event aims to make a difference to the lives of youth across all of Australia, through providing youth with mental health skills such as resilience, the strength to stand up to bullying, motivation, the power of perspective and the benefits of making good and wise decisions.

The first Tamworth Stand Tall event was held at TRECC and resulted in 2,500 high school students and more than 200 teachers in attendance. The TedX style event for secondary students saw a host of motivational speakers, youth wellness ambassadors and musical talent present interactive sessions on mental health topics.

**CITY VS COUNTRY BOXING TOURNAMENT SPORT EVENT SUBSIDISATION APPLICATION**

**DIRECTORATE:** REGIONAL SERVICES  
**AUTHOR:** Blake Mammarella, Sport and Recreation Development Officer  
1 ENCLOSURES ENCLOSED

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (d)ii of the local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a competitor of Council.

**SUMMARY**

One2 Boxing Westside, along with the Australian Boxing Association and Combat Sports Authority of NSW, are combining to host the first City vs Country Boxing tournament in Tamworth, attracting more than 60 competitors.

Due to the size and significance of this tournament, it will take place on 1 July at the Tamworth Regional Entertainment and Conference Centre (TRECC). Given the economic benefit to the community, and the opportunity to showcase the Tamworth Regional Entertainment and Conference Centre and Tamworth's ability to host large sporting events, Tamworth Regional Council is asked to consider financially supporting the event.

The inaugural City vs Country Boxing event is scheduled take place on Saturday 1 July at the Tamworth Regional Entertainment and Conference Centre (TRECC). It will be a sanctioned event governed by the Australian Boxing Association along with the Combat Sports Authority of NSW.

Council's Sports and Recreation division's technical staff have sought clarification from the organising body for this event, to ensure that it is not a professional promoter conducting the event for commercial gain. Staff can confirm that One2 Boxing Westside (One2 Boxing), is a local, Tamworth-based not-for-profit organisation, and as outlined in the **ENCLOSED**, refer **ENCLOSURE 1**, will be sole organiser and promoter for the event.

One2 Boxing have advised that bouts/fights will include competitors of national, state and regional standard. The event is expected to attract 60 competitors, 30 officials, 150 coaches/trainer personnel and 800-1,000 spectators for the event who will travel from across NSW and interstate.

Whilst the event is organised to take place for one night, fighters will travel to the region the previous day to complete a mandatory weigh in 24 hours before their fight. One2 Boxing has committed to hosting the event in Tamworth for the following five years as detailed in the enclosure, with the intention of creating a self-funded event.